

RIGHT TO INFORMATION ACT, 2005

INFORMATION UNDER THE RIGHT TO INFORMATION ACT

First Appellate Authority

Dr. Sr. A. Vijaya Rani

Principal

St. Ann's College for Women, Hyderabad

☎ Phone: 040 – 23513020

Public Information Officers (PIOs)

1. Dean – Administration

☎ Phone: 040 – 23513020

2. Controller of Examinations

☎ Phone: 040 – 23513020

APPLICATION FOR SEEKING INFORMATION

To

The Principal/ The Public Information Officer

St. Ann's College for Women

Hyderabad

1. Name of the Applicant (Information Seeker):

2. Full Postal Address for Communication:

PIN Code: _____

3. Contact Details:

- Email ID: _____
- Telephone No.: _____
- Mobile No.: _____
- Fax No. (if any): _____

4. Particulars of Information / Documents Required:

(Please be specific and clear. Attach additional sheets if required.)

5. Period to which the information relates (if applicable):

From _____ To _____

6. Mode in which information is required:

- Certified Copies
- Inspection of Records
- Electronic Form (Email / CD)
- Other (Specify): _____

7. Details of Application Fee Paid:

- **Amount Paid:** ₹ _____
- **Mode of Payment:** Cash Cheque Demand Draft
- **Instrument No.:** _____
- **Date:** _____

Application fee as prescribed under RTI Rules / Institutional norms- Rs.50

DECLARATION

I hereby declare that the information sought does not fall under the prohibited categories under Sections 8 and 9 of the RTI Act, 2005, to the best of my knowledge.

Place: _____

Date: _____

Signature of the Applicant

Important Instructions

1. RTI applications may be submitted **in person / by post / email / fax**.
2. Applicants should retain a copy of the application and fee receipt for reference.
3. Information shall be provided within the time limits prescribed under the RTI Act, 2005.

Institutional Contact Details

🌐 **Website:** www.stanncollegehyd.com

✉️ **Email:** stann_college@yahoo.co.in

📞 **Telephone:** 040 – 23513020