



Motto “ Innovate Connect and communicate to transform”

ANNUAL REPORT 2023-2024

Members:

Ms. K. Rajeswari (Convenor)
Ms. Prashanthi (MCA)
Mr. Ravi (Programmer & ICT In charge)
Ms. Sujatha (BBM)
Ms. Meena Shanthi (Commerce)
Ms. Supraja (Comp. Sci.)
Mr. Nelson (Senior Network Administrator)
Mr. Joseph (Network Administrator)

Student Members:

Ms. S. Aradhya (B. Sc MSDS – I)
Ms. GuruPreet (B. Sc MSCS – III)



- ❖ To maintain the college website and update it periodically.
- ❖ To ensure Wi -Fi connectivity on campus.
- ❖ To develop e- content and video lectures
- ❖ To facilitate e-casting on topics of general interest on digital display units
- ❖ To extend multimedia support to the faculty in organizing National and International seminars, conferences, workshops etc.
- ❖ To send SMS alerts to students, parents and alumni
- ❖ To conduct training programs and workshops on the developments in ICT.
- ❖ To motivate students towards “Earn while you Learn program”

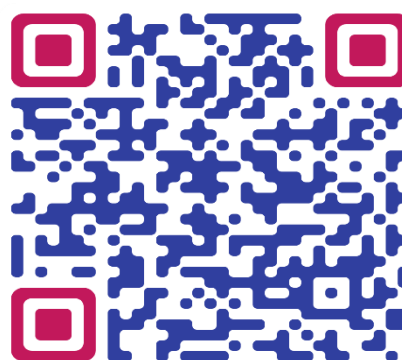
Tasks and Responsibilities



1. Sharing Technical Knowhow and providing Infrastructural support

- a. Conducted multiple Orientation Sessions to train faculty on usage of LMS
- b. User guides and videos were created and shared with all LMS users (Faculty and students) to improve ease of use
- c. Creation of New user Id's for LMS as well as institutional GSuite and troubleshooting depending on user queries
- d. Support for Online Registrations for Skill Enhancement Courses and Generic Elective registrations
- e. Assistance for design and deployment of Faculty and Student Apps on google play store
- f. Technical support for all Events organized across campus in the form of wifi availability, necessary infrastructure like LCD's and systems, online streaming of events through various platforms, Sharing information regarding conduct of examinations and convocation,

- g. Strong Technical support given for the entire online/offline activity in the college (UG and PG)
- h. Upgrading of Infrastructure in DRUSYA (Media center) and providing assistance to faculty for creating e-content
- i. In-charge and entire maintenance of the college ICT devices
- j. Updation and maintenance of college Management Information System(MIS)



Student App – Screen Shot and QR Code to install

2. **Website and App Maintenance and Upgrades**
 - a. Regular updates on website
 - b. Creation of new tabs on need basis (Viz Cluster Colleges, IGNOU, Nirf etc)
 - c. Providing timely information regarding events being conducted on campus/ examination schedules / Student notices and circulars
 - d. Linking and updating various social media handles of the college
 - e. Maintaining online repository of e-content created by faculty under E-Resources
 - f. Updating information on student app on a regular basis

3. Events and Competitions

- a. Organized 3 Day Workshop on Cloud Computing from 1st to 3rd February 2024. Around 100 students from various combinations participated in the workshop. Resource persons Mr. Sai Prashant, Tech Mahindra, Hyderabad, graced the workshop and elaborated on the Introduction, benefits, career opportunities, etc of Cloud Computing and encouraging students towards in the field of Cloud Computing.



- b. Social Media Cell in collaboration with IIC organized a Workshop on “Problem Solving and Ideation” at St. Ann’s College for Women by Mr. Balu Rajendra, Cluster Lead, Urban Company on 17/02/2024 from 9:30 am to 12:30 pm in A.V Room.



4. Managing Online Presence of the College

- a. Various social media platform accounts are managed and regularly updated by ICT and Social Media cell
- b. Live streaming of Seminars, workshops and conferences is done through the Youtube channel of the college.
- c. Information about various events being held on campus is regularly updated on Facebook, Twitter and Instagram accounts of the college.
- d. A LinkedIn alumni page is being maintained to connect with students and industry professionals
- e. All IIC (Institution Innovation Council) related pre and post events pics, video etc., regularly updated in the social media portal such as facebook, Instagram, Twitter etc.

Our website: <http://www.stannscollegehyd.com/>

Twitter Handle : @stannshyd

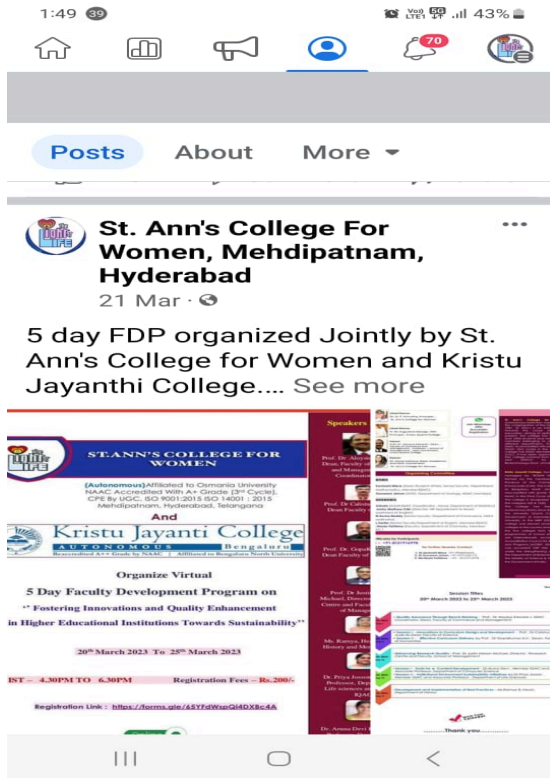
<https://twitter.com/stannshyd>

Instagram - @stannshyd

Official LinkedIn Page -

www.linkedin.com/company/stannshyd

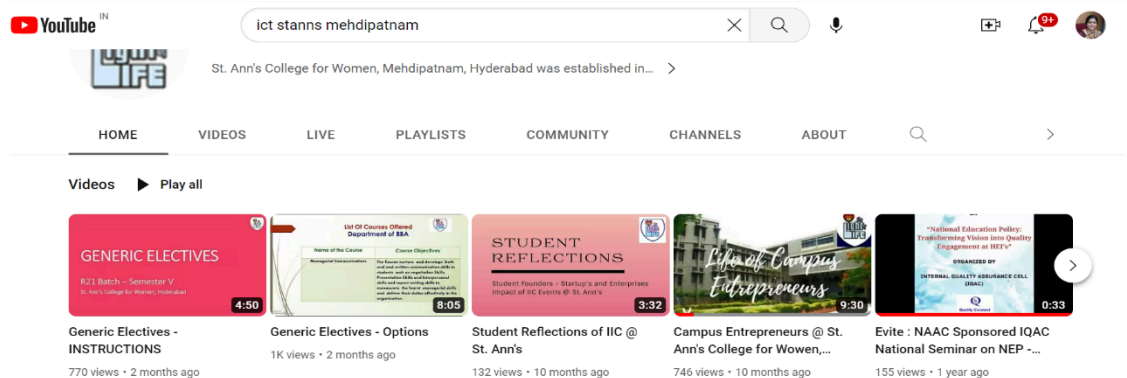
YouTube Channel - SAY



Facebook Page



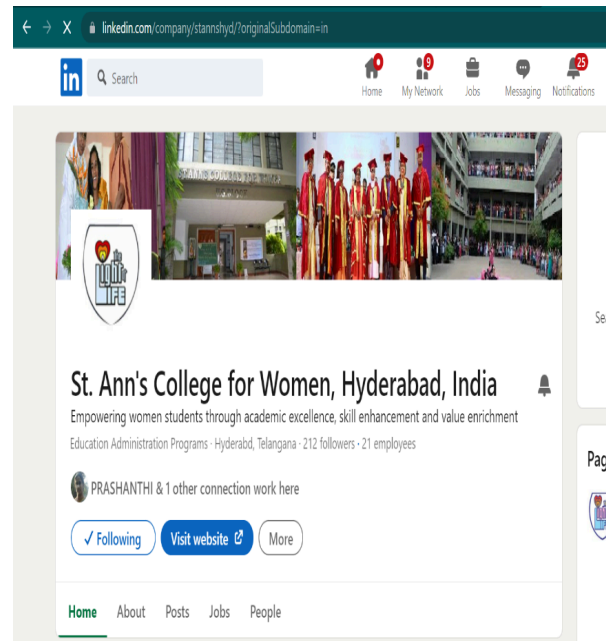
Twitter Page



YouTube Channel



Instagram Posts



LinkedIn Page

5. Maintenance of DRUSYA media center

- Infrastructure upgrades were carried out
- Equipment was upgraded to assist faculty in creation of digital resources to be made available through LMS





Faculty utilising Drusya for recording video lectures.

6. E-Waste Collection Drives

- a. E waste collection drives were organized twice in the year, September 2023 and February 2024 to collect and dispose electronic waste in a responsible fashion. The institution has tied up with Croma electronics for safe and environment friendly disposal of e-waste.

7. NPTEL Course Registration

The institution has a Local Chapter for management of NPTEL registrations and is headed by Dr. Sarala, Head , Dept of Physics and Electronics. Orientation sessions are organized for students of various streams on available MOOC's and assistance is provided through ICT center to register for courses and examinations.

IGNOU STUDY CENTRE

The college has an approved fully functional IGNOU Study Centre and the study centre code is LSC 01162.

The Centre is fully supported by Qualified and experienced Coordinator, Asst Coordinator, Academic Counsellors for all subjects and auxiliary staff. Since inception contact classes and practical sessions have been conducted both offline and in online mode during pandemic.

In our centre, the following courses are being offered from the academic year 2019.

1. M.Sc. in Dietetics and Food Service Management (MSDFSM)
2. Diploma in Nutritional and Health Education (DNHE)
3. Certificate Course in Food and Nutrition (CFN)
4. Certificate Course in Business Skills (CBS)
5. Certificate Course in Functional English (CFE)
6. Certificate Course in Teaching English (CTE)


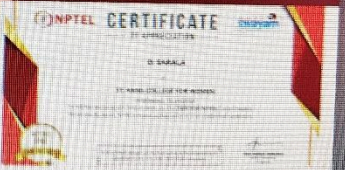
NPTEL - SWAYAM

(National Program for technology Enhanced Learning-Study Web of Active-Learning for Young Aspiring Minds)

Our college has been identified as a Local Chapter for NPTEL SWAYAM courses. These courses are offered online & free of cost for anyone to enrol and learn from. The courses are 4 weeks, 8 weeks and 12 weeks duration. The coordinator along with the ICT team conducts various orientation programs and ensures maximum enrollment of students in NPTEL SWAYAM.

The SWAYAM has taken up the initiative of translation of video lectures into Indian language and making PDF material available to reach out to Interior Rural India. In this regard, Dr. D. Sarala, ICT Coordinator, Head, Dept. of Physics & Electronics has reviewed these lectures in two subjects of Electronics and is available on IIT Chennai website. This will motivate aspirants from

The students and respective faculty members have been receiving Gold, Silver and elite medals. This program has been facilitating online Faculty Development programs of one/two/three weeks equivalent to physical mode programs. Participated in Internship

8. Virtual Laboratory:

The institution is recognized as a Nodal Centre for Virtual Laboratories in collaboration with International Information Technology, Hyderabad . This is an initiative of the Ministry of Human Resource Development,(MHRD) under NMEICT (National Mission on Education through ICT).

9. ICT Assistance to students and faculty:

Students are regularly guided and assisted in the following areas:

- Exam Registrations
- Career Counseling
- Resume / CV Preparation
- Digital payments
- Registration for MOOCs and NPTEL Courses
- Webinars
- Online interviews

- Troubleshooting of gadgets – Laptops, tabs, smart phones