

# St.Anns College For Women

(Autonomous), Affiliated to Osmania University

Accredited by NAAC with A+ Grade(3rd cycle), CPE by UGC

ISO 9001:2015 and ISO 14001:2015

Mehdipatnam, Hyderabad.



**SCHOLARSHIP POLICY**

## Policy document for the award of Scholarships

### 1.0 Objective

The purpose of this policy is to establish a framework for granting scholarships to students who have excellent track record of academic excellence, financial need, or other exceptional circumstances. The management of St. Ann's college for women formulated the following guidelines in providing scholarships to the most meritorious and eligible students. Students are assisted with concessions in the tuition fees, lending of library books and free coaching for sports students.

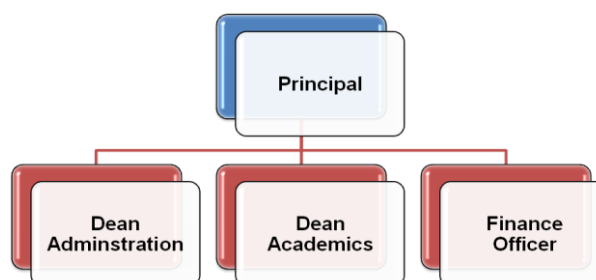
### 5.2 Scope:

The policy and guidelines are applicable to all the Undergraduate, Post graduate, Post graduate diploma students at St. Ann' college for Women.

### 5.3 Committee:

Controller of exams, Dean Administration , Admission committee and Dean Student Affairs office shall monitor the award of scholarships to the students. The amount of each scholarship award will be decided by the committee based on the available funding and the eligibility criteria.

#### The committee



### 5.4 Roles and Responsibilities:

The committee plays a crucial role in proper disbursement of the St. Ann's scholarships and will undertake the following responsibilities.

- Drafting of guidelines and reviewing periodically.



- Inviting applications from eligible students by posting the forms on the college website/class groups.
- Scrutinising and finalising the list of eligible students.
- Sanctioning the amount
- Redressing of any grievances in the process.

### **5.5 Types of Scholarships**

The institution offers the following types of scholarships:

- Merit-based scholarships: awarded to students based on academic excellence, such as high GPAs or exceptional test scores.
- Need-based scholarships: awarded to students with financial need, as determined by the dean Administration, Dean Student Affairs and admission committee.
- Diversity scholarships: awarded to students who come from underrepresented groups or who have overcome significant challenges in their lives.
- Minority welfare Scholarships: facilitated to the students belonging to Christian and Muslim minority by the government.
- Sports scholarships: awarded to the students participating at National and International level.

### **5.6 Eligibility Criteria**

To be eligible for a scholarship, a student must meet the following criteria:

- Be enrolled as a full-time student in the institution.
- Have a minimum grade point average (GPA) of 3.0 on a 4.0 scale.
- Have financial need with academic excellence,
- participation in Sports at National and International level
  - other exceptional circumstances as determined by the scholarship committee.

**5.6 Application Process** To apply for the scholarships/freeships/fees concessions the students are required to :

- Download the application forms from the college website at the time of admission
- Furnish the Personal information, including name, contact information, and academic program.



- Submit the forms along with a personal statement outlining their academic goals, financial need, or other exceptional circumstances.
- Attach copies of the supporting documents and academic transcripts.

**5.7 Renewal of Scholarships** Scholarships may be renewable, subject to the recipient's continued eligibility and academic progress.

**5.8 Review and Evaluation** This policy will be reviewed periodically to ensure that it remains consistent with the institution's mission and values. The effectiveness of the scholarship program will be evaluated regularly to assess its impact on student success and to identify opportunities for improvement.


- If any student is found ineligible by the committee, the scholarship will be awarded to another deserving student on a case to case basis.
- The awardees are expected to maintain a good scholastic record during the period of the course work.
- They are expected to serve as vis-a-vis ambassadors of the institution.

**5.9 Announcement & Notification:**

- After the provisional admission, the students are guided by the committee for further processing.
- The selected students are intimated on the amount/type/duration and renewal period of the scholarship.
- The selected students have to submit the self attested declaration and acceptance form and abide by the terms and conditions stipulated before the specified last date.
- As per the policy, the student will receive the scholarship only once at the time of admission and a renewal of the same annually.
- If any student is found ineligible for the scholarship during any part of the course work, the committee can withdraw the facility.

**5.10 Sanction and Disbursement**

- The finance committee shall process the approved sanction of the scholarships of all the students and ensure the proper and timely disbursement of the same. the institution ensures the direct benefit transfer to the recipients.

  
**PRINCIPAL**  
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