



“St. Ann's Focus on Impressions and Reflections”.

SAFIRe

Questionnaire- III- SFA

Student Feed back Form on Administration

(email the filled feedback form to iqacwing@gmail.com)

Name of the Student: ----- Year -----

program: ----- mobile ----- E-mail -----

LIBRARY [tick (✓) in the relevant cell]

1. How often do you visit the Library	Regular		Occasionally	
2. Are the required number of titles in your Subject available in the Library	Yes		No	
3. Are you satisfied with the available Reading space in the Library	Yes		No	
4. Are the Library Staff co-operative and helpful	Yes		No	
5. Any suggestions				

INTERNET CENTRE [tick (✓) in the relevant cell]

6. Are you able to access NRC (Network Resource Centre) as and when you require	Yes		No	
7. Are you making use of educational online resources	Yes		No	
8. Are the Net centre staff co-operative and helpful	Yes		No	

ADMINISTRATIVE OFFICE [tick (✓) in the relevant cell]

9. Is the college office helpful in administrative matters ?	Yes		No	
10. Are you able to get your documents in a timely manner?	Yes		No	
11. Are your Grievances addressed promptly?	Yes		No	
12. Does the administrative office work in a systematic manner?	Yes		No	
13. Did you face any difficulty in payment of fees?	Yes		No	
14. Are scholarship issues managed to your satisfaction	Yes		No	
15. Any suggestions				

EXAM OFFICE [tick (✓) in the relevant cell]

17. Accessible and approachable	Yes		No	
18. Prompt issue of documents/certificates	Yes		No	
19. Timely Grievance redressal	Yes		No	
20. Any suggestions				

NON-TEACHING AND TECHNICAL/LAB STAFF [tick (✓) in the relevant cell]

20. Availability in labs	Yes		No	
21. Maintenance of Labs/facilities	Yes		No	
22. Behaviour towards students	Satisfactory		Unsatisfactory	
23. Issue of equipment/Material	Satisfactory		Unsatisfactory	
24. Any suggestions				