

# CONVOCATION FUNCTION

Date: 25<sup>th</sup> January 2019

Venue: St. Ann's College for Women

Instructions to Registered Candidates

## Pre - Convocation

- Watch out Website for Convocation schedule
- Respond RSVP through the link on website
- Guest pass: One Guest e-pass will be sent shortly.

## Function day

### Entry details

- Students must produce id card at the gate for entry
  - Guests need to show Guest pass

### Function Protocols

- Registration & Collection of documents: 2.00 - 2.30 p.m.
- Collection of Robes from respective stalls: 2.00 – 3.30 p.m.
  - Pre-order for Convocation Photo / Video
  - Occupy the allotted seat in the auditorium
  - Graduation ceremony: 4.00 p.m. onwards...